



### SELF-CERTIFICATE FORM FOR PUPIL SICKNESS ABSENCE

See section 4.7 of the Regulations for the general rules of conduct for upper secondary schools in Trøndelag

A self-certification form must be submitted for **all** day and teaching period absence that has not been documented by a medical certificate or for which leave has not been granted. Any appointment with a doctor, dentist, driving school or similar must be shown in advance. In such cases the selfcertificate form must NOT be used. One self-certification form can be used for absenteeism lasting from one teaching period to three school days at a time. No more than 12 self-certification forms may be submitted each school year. In the case of sickness absence beyond three consecutive days, or in cases involving a relatively high degree of sickness absence, the school may require that the pupils provide a medical certificate.

SCHOOL:	
PUPIL'S NAME:	
GROUP:	

I have been absent from school starting on \_\_\_\_\_  
 Date Teaching period  
 until \_\_\_\_\_  
 Date Teaching period

My absence is due to  sickness  other

My absence is  fully or partly due  to conditions at school     
 Yes No Uncertain

I would like a conversation with (tick appropriate box)

Form teacher  Subject teacher \_\_\_\_\_   
 Counsellor  
 (name)

School nurse  PPT  Other: \_\_\_\_\_  
 (name)

to discuss the reasons for my absence. (PPT Educational-Psychological Services)

Date: \_\_\_\_\_ Pupil's signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parents' signature: \_\_\_\_\_

***This form must be submitted to your form teacher IMMEDIATELY after your absence.***

RECEIVED: Date: \_\_\_\_\_ Form teacher's signature: \_\_\_\_\_

**The form teacher will assess the need for additional follow-up of the pupil.**